

**MINUTES OF THE
CLARK COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

Meeting Held January 10, 2018

I. CALL TO ORDER/CERTIFICATION OF PROPER POSTING OF AGENDA AND APPROVAL OF AGENDA AS POSTED. (FOR POSSIBLE ACTION)

The meeting was called to order at 12:07 p.m.

Board members present:

Thomas D. Beatty, President
Jeffrey Share, Secretary
Hon. Joanna S. Kishner
Hon. Jerry A. Wiese II
Hon. Vincent Ochoa
Barbara Wagner
Karen Byrd

Board members not present:

None

Others in attendance:

Elizabeth Vibert, Legal Counsel for the Clark County Law Library
Chanteyl Hasse-Newman, Director, Clark County Law Library
Shelly Newton, Law Librarian, Clark County Law Library
Summer Youngquist, Law Librarian, Clark County Law Library
Justin Iverson, Law Librarian, Clark County Law Library
Kelii Ota, Law Library Assistant II, Clark County Law Library

Ms. Hasse-Newman certified that the agenda had been properly posted.

It was moved and carried that the agenda be approved.

II. PUBLIC COMMENT.

None.

III. ANNOUNCE THE REAPPOINTMENT OF JEFFREY SHARE AND APPOINTMENT OF KAREN BYRD TO SERVE ON THE CLARK COUNTY LAW LIBRARY BOARD OF TRUSTEES FOR A TWO-YEAR TERM ENDING DECEMBER 31, 2019, APPROVED BY THE BOARD OF COUNTY COMMISSIONERS JANUARY 2, 2018.

Hon. Vincent Ochoa noted that the three District Court Judges previously on the Clark County Law Library Board of Trustees had also been reappointed to serve for a two-year term ending December 31, 2019.

IV. ELECTION AND SWEARING IN OF OFFICERS: PRESIDENT AND SECRETARY. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that Mr. Beatty remain President and that Mr. Share be appointed as Secretary.

V. APPROVAL OF BOARD MEETING MINUTES OF OCTOBER 12, 2017. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

Ms. Byrd abstained from the vote.

It was moved and carried that the board meeting minutes for October 12, 2017 be approved.

VI. FINANCIAL REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY FINANCIAL REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that donations from the following be accepted:

Federal Public Defender's Office for the District of Nevada

Clark County Parks and Recreation

Jan Seaman Kelly

Beverly Salhanick

Monty K. Vandermay

Nevada Supreme Court Law Library

VII. LIBRARY OPERATIONS REPORT. DISCUSSION AND POSSIBLE ACTION REGARDING THE LAW LIBRARY OPERATIONS REPORT. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

No action taken.

VIII. DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL FOR TWO (2) STAFF MEMBERS TO ATTEND THE AMERICAN ASSOCIATION OF LAW LIBRARIES ANNUAL CONFERENCE IN BALTIMORE, MD, JULY 14-18, 2018. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that travel for two (2) staff members to attend the American Association of Law Libraries Annual Conference in Baltimore, MD July 14-18, 2018 be approved.

IX. DISCUSSION OF QUALIFICATIONS AND CONSIDERATION OF APPOINTMENT OF A NEW CLARK COUNTY LAW LIBRARY DIRECTOR, AND ANY OTHER ASPECTS THAT MAY RELATE THERETO. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was moved and carried that Ms. Hasse-Newman be appointed as Law Librarian (Director), effective January 10, 2018, and that an employment contract between the board and Ms. Hasse-Newman be drafted by Ms. Vibert in accordance with the previously approved Memorandum of Understanding, the corresponding Clark County Management Plan, and any applicable Nevada Statutes to be ratified by the board at a later date.

X. DATE FOR NEXT BOARD MEETING SCHEDULED FOR APRIL 19, 2018. BOARD ACTION AS DEEMED APPROPRIATE. (FOR POSSIBLE ACTION)

It was the sense of the Board that Ms. Hasse-Newman should schedule the next Board Meeting for April 12, 2018.

XI. PUBLIC COMMENT.

None.

XII. ADJOURNMENT.

The meeting was adjourned at 12:55 p.m.